

Department of Environment and Natural Resources  
OFFICE OF THE SECRETARY  
as of 22 June 2016



	Unique Item No.	POSITION TITLE/SG	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
<b>OFFICE OF THE SECRETARY</b>						
1	OSEC-DENRB-SADAS5-1-2004	SENIOR ADMIN ASSISTANT V -18	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	4 years of relevant experience	24 hrs of relevant training	Relevant MC11S. 1996 Career Service ( Sub - Professional First Level Eligibility)
2	OSEC-DENRB-ADA6-826-2014	ADMINISTRATIVE AIDE V: (Chauffeur II) -6	High School Graduate or Completion of relevant vocational/trade course	None required	None required	Driver's license
3	OSEC-DENRB-EXA4-7-1998	EXECUTIVE ASSISTANT IV -22	Bachelor's degree	4 years of relevant experience	24 hrs of relevant training	Career Service ( Professional) Second level eligibility
4	OSEC-DENRB-EXA4-8-1998	EXECUTIVE ASSISTANT IV -22	Bachelor's degree	4 years of relevant experience	24 hrs of relevant training	Career Service ( Professional) Second level eligibility
5	OSEC-DENRB-EXA3-11-1998	EXECUTIVE ASSISTANT III - 20	Bachelor's degree	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
6	OSEC-DENRB-EXA3-12-1998	EXECUTIVE ASSISTANT III - 20	Bachelor's degree	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
7	OSEC-DENRB-ADAS5-326-2014	ADMINISTRATIVE ASSISTANT V-11	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	2 years of relevant experience	8 hrs of relevant training	Relevant MC11S. 1996 Career Service ( Sub - Professional First Level Eligibility)
8	OSEC-DENRB-ADAS5-327-2014	ADMINISTRATIVE ASSISTANT V-11	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	2 years of relevant experience	8 hrs of relevant training	Relevant MC11S. 1996 Career Service ( Sub - Professional First Level Eligibility)
9	OSEC-DENRB-ADAS5-329-2014	ADMINISTRATIVE ASSISTANT V-11	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	2 years of relevant experience	8 hrs of relevant training	Relevant MC11S. 1996 Career Service ( Sub - Professional First Level Eligibility)
10	OSEC-DENRB-ADA4-270-2004	ADMINISTRATIVE AIDE IV - ( DRIVER )- 4	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	None required	None required	Driver's license
<b>OFFICE OF THE DIRECTOR (IAS)</b>						
11	OSEC-DENRB-ADA4-47-2014	ADMIN AIDE IV (DRIVER)-4	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	None required	None required	Driver's license
<b>OPERATIONS AUDIT Division (1.0012)</b>						
12	OSEC-DENRB-IAUD4-5--2008	INTERNAL AUDITOR IV- 22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
13	OSEC-DENRB-IAUD2-7-2008	INTERNAL AUDITOR II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility

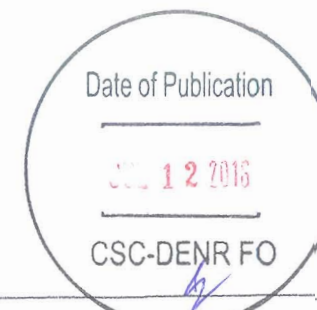
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14	OSEC-DENRB-IAUD1-8-2008	INTERNAL AUDITOR I -11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
<b>MANAGEMENT AUDIT Division (1.0013)</b>						
15	OSEC-DENRB-IAAS-4-2008	INTERNAL AUDITING ASSIST. -8	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
16	OSEC-DENRB-ADA6-130-2004	ADMINISTRATIVE AIDE VI -6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
<b>OFFICE OF THE DIRECTOR ( 1.0002) STRATEGIC COMMUNICATIONS &amp; INITIATIVES SERVICE</b>						
17	OSEC-DENRB-ADAS3-34-2004	ADMINISTRATIVE ASSISTANT III-9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
<b>Strategic Alliance and Environmental Partnership Division ( 10.0000)</b>						
18	OSEC-DENRB-DMO4-3-1998	DEVELOPMENT MANAGEMENT OFFICER IV -22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
19	OSEC-DENRB-DMO1-1-1998	DEVELOPMENT MANAGEMENT OFFICER I-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
20	OSEC-DENRB-DMO1-98-2014	DEVELOPMENT MANAGEMENT OFFICER I-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
21	OSEC-DENRB-DMO1-99-2014	DEVELOPMENT MANAGEMENT OFFICER I-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
22	OSEC-DENRB-ADA6-827-2014	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	None required	None required	Career Service ( Sub-professional) First level eligibility
<b>Stakeholders Management and Conflict Resolution Division ( 11.0000)</b>						
23	OSEC-DENRB-ATY3-1-1998	ATTORNEY III -21	Bachelor of Laws	None required	None required	RA-1080
24	OSEC-DENRB-ADA6-829-2014	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
<b>Development Communications Division (14.0000)</b>						
25	OSEC-DENRB-INFO4-228-2014	INFORMATION OFFICER IV-22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
26	OSEC-DENRB-CMG2-1-1998	SENIOR ADMINISTRATIVE ASSISTANT III (CINEMATOGRAPHER II)-14	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
27	OSEC-DENRB-HPMAN-1-1998	SENIOR ADMINISTRATIVE ASSISTANT I (HEADPRESSMAN)-13	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	3 years of relevant experience	16 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
28	OSEC-DENRB-ADAS6-21-2004	ADMINISTRATIVE ASSISTANT VI (PHOTOGRAPHER IV )-12	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	2 years of relevant experience	8 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
29	OSEC-DENRB-ADAS3-36-2004	ADMINISTRATIVE ASSISTANT III (AUDIO-VISUAL AID TECH III)-9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility



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	Unique Item No.	POSITION TITLE/SG	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
30	OSEC-DENRB-ADAS2-102-2004	ADMINISTRATIVE ASSISTANT II (MEDIA PRODUCTION ASST) -8	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
31	OSEC-DENRB-ADAS1-46-2004	ADMINISTRATIVE ASSISTANT I (AUDIO VISUAL EQUIPMENT OPERATOR III )-7	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	None required	None required	Career Service ( Sub-professional) First level eligibility/MC 11 s. 96 CAT III
<b>Public Information Division ( 15.0000)</b>						
32	OSEC-DENRB-SADOF-9-2004	SUPERVISING ADMINISTRATIVE OFFICER (INFO OFFICER IV) - 22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
33	OSEC-DENRB-ADOF4-60-2004	ADMINISTRATIVE OFFICER IV (INFO OFFICER II)-15	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
34	OSEC-DENRB-CASL2-55-2014	CREATIVE ARTS SPECIALIST II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
35	OSEC-DENRB-LIB2-25-2014	LIBRARIAN II -15	Bachelor's degree in Library Science/Bachelor Science in Edu/Arts major in Library Science	1 year of relevant experience	4 hrs of relevant training	RA-1080
36	OSEC-DENRB-PRO2-54-2014	PUBLIC RELATIONS OFFICER II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
37	OSEC-DENRB-ADA6-26-2014	ADMINISTRATIVE ASSISTANT VI (Photographer IV)-12	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	2 years of relevant experience	8 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
38	OSEC-DENRB-LIB1-1-1998	LIBRARIAN I -11	Bachelor's degree in Library Science/Bachelor Science in Edu/Arts major in Library Science	None required	None required	RA-1080
<b>INTERNAL AFFAIRS DIVISION (22.0000)</b>						
39	OSEC-DENRB-ATY3-19-2014	ATTORNEY III -21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
40	OSEC-DENRB-ATY3-20-1998	ATTORNEY III -21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
41	OSEC-DENRB-ATY2-2-2010	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
42	OSEC-DENRB-ATY2-25-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
43	OSEC-DENRB-SPI2-34-1998	SPECIAL INVESTIGATOR II - 15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
<b>CLAIMS AND CONFLICTS DIVISION ( 23.0000)</b>						
44	OSEC-DENRB-ATY3-42-1998	ATTORNEY III - 21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
45	OSEC-DENRB-ATY3-53-1998	ATTORNEY III - 21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
46	OSEC-DENRB-ATY2-26-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
47	OSEC-DENRB-ATY2-27-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080

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	Unique Item No.	POSITION TITLE/SG	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
48	OSEC-DENRB-ATY2-28-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
49	OSEC-DENRB-ATY2-29-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
50	OSEC-DENRB-ATY2-30-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
51	OSEC-DENRB-ADAS3-41-2004	ADMINISTRATIVE ASSISTANT III - 09 (Comptr Operator III)	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
52	OSEC-DENRB-ADAS3-42-2004	ADMINISTRATIVE ASSISTANT III - 09 (Comptr Operator III)	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
<b>LEGAL RESEARCH AND OPINION DIVISION (26.0000)</b>						
53	OSEC-DENRB-ATY5-20-1998	ATTORNEY V - 25	Bachelor of Laws	3 years of relevant experience	16 hrs of relevant training	RA-1080
54	OSEC-DENRB-ATY3-6-1998	ATTORNEY III - 21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
55	OSEC-DENRB-ATY3-8-1998	ATTORNEY III - 21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
56	OSEC-DENRB-ATY2-31-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
57	OSEC-DENRB-ATY2-32-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
<b>INVESTIGATION AND ARBITRATION DIVISION ( 1.0003)</b>						
58	OSEC-DENRB-ATY3-4-1998	ATTORNEY III - 21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
59	OSEC-DENRB-ATY2-35-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
60	OSEC-DENRB-ATY2-36-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
61	OSEC-DENRB-ATY2-37-2014	ATTORNEY II - 18	Bachelor of Laws	None required	None required	RA-1080
62	OSEC-DENRB-ADAS3-47-2004	ADMINISTRATIVE ASSISTANT III - 09 (Comptr Operator III)	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
63	OSEC-DENRB-ADAS3-61-2004	ADMINISTRATIVE ASSISTANT III - 09 (Comptr Operator III)	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
<b>LITIGATION AND PROSECUTION DIVISION (1.0004)</b>						



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64	OSEC-DENRB-ATY3-3-1998	ATTORNEY III - 21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
65	OSEC-DENRB-ATY3-59-1998	ATTORNEY III - 21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
66	OSEC-DENRB-ATY3-60-1998	ATTORNEY III - 21	Bachelor of Laws	1 year of relevant experience	4 hrs of relevant training	RA-1080
67	OSEC-DENRB-ATY2-33-2014	ATTORNEY II-18	ATTORNEY II - 18	Bachelor of Laws	None required	RA 1080
68	OSEC-DENRB-ATY2-34-2014	ATTORNEY II-18	ATTORNEY II - 18	Bachelor of Laws	None required	RA 1080
69	OSEC-DENRB-ADAS3-46-2004	ADMINISTRATIVE ASSISTANT III - 09 Stenographer	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96 CAT I First level eligibility
70	OSEC-DENRB-ADAS3-49-2004	ADMINISTRATIVE ASSISTANT III - 09 (Comptr Operator)	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
71	OSEC-DENRB-ADAS3-53-2004	ADMINISTRATIVE ASSISTANT III - 09 (Comptr Operator)	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
<b>OFFICE OF THE DIRECTOR (31.0000) POLICY PLANNING</b>						
72	OSEC-DENRB-ADA4-48-2014	ADMINISTRATIVE AIDE IV (DRIVER)-4	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	None required	None required	Driver's license
<b>PLANNING AND PROGRAMMING ( 32.0000)</b>						
73	OSEC-DENRB-PLO3-19-1998	PLANNING OFFICER III- 18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
74	OSEC-DENRB-PLO2-24-1998	PLANNING OFFICER II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
75	OSEC-DENRB-PLO2-26-1998	PLANNING OFFICER II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
76	OSEC-DENRB-PLO2-28-1998	PLANNING OFFICER II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
77	OSEC-DENRB-ADA6-830-2014	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
<b>Program Monitoring and Evaluation Division (33.0000)</b>						
78	OSEC-DENRB-PEO2-31-2014	PROJECT EVALUATION OFFICER II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility



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	<b>Policy Studies Division (36.0000)</b>					
79	OSEC-DENRB-DMO3-10-1998	DEVELOPMENT MANAGEMENT OFFICER III-18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
80	OSEC-DENRB-ECO2-324-2014	ECONOMIST II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
81	OSEC-DENRB-ECO2-326-2014	ECONOMIST II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
82	OSEC-DENRB-ECO2-327-2014	ECONOMIST II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
83	OSEC-DENRB-ECO1-1-1998	ECONOMIST I -11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
	<b>OFFICE OF THE DIRECTOR( 35.1000) KISS</b>					
84	OSEC-DENRB-ADAS3-127-2014	ADMINISTRATIVE ASSISTANT III - 9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
85	OSEC-DENRB-ADA4-272-2004	ADMINISTRATIVE AIDE IV (DRIVER II)-4	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	None required	None required	Driver's license
	<b>Statistics and Data Resource Management Division (1.0005)</b>					
86	OSEC-DENRB-STAT5-127-2014	STATISTICIAN V - 24	Master Degree	4 years in positions/involving management and supervision	24 hrs of training in management and supervision	Career Service ( Professional) Second level eligibility
87	OSEC-DENRB-STAT4-128-2014	STATISTICIAN IV -22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
88	OSEC-DENRB-INFO3-135-2014	INFORMATION OFFICER III -18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
89	OSEC-DENRB-INFO2-31-2014	INFORMATION OFFICER II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
90	OSEC-DENRB-INFO2-32-2014	INFORMATION OFFICER II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
91	OSEC-DENRB-STAT2-2-1998	STATISTICIAN II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
92	OSEC-DENRB-STAT2-43-2014	STATISTICIAN II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
93	OSEC-DENRB-STAT2-44-2014	STATISTICIAN II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
94	OSEC-DENRB-STAT2-45-2014	STATISTICIAN II -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility





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95	OSEC-DENRB-INFO1-28-2014	INFORMATION OFFICER I - 11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
96	OSEC-DENRB-STAT1-32-1998	STATISTICIAN I - 11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
97	OSEC-DENRB-STAT1-33-1998	STATISTICIAN I - 11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
<b>Information Systems Division (1.0006)</b>						
98	OSEC-DENRB-INFOSA3-2-1998	INFORMATION SYSTEMS ANALYST III - 19	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
99	OSEC-DENRB-COMPRO3-2-1998	COMPUTER PROGRAMMER III - 18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
100	OSEC-DENRB-COMPRO3-3-1998	COMPUTER PROGRAMMER III - 18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
101	OSEC-DENRB-INFOSA2-2-1998	INFORMATION SYSTEMS ANALYST II=16	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
102	OSEC-DENRB-COMPRO2-34-2014	COMPUTER PROGRAMMER II - 15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
103	OSEC-DENRB-ADAS3-132-2014	ADMINISTRATIVE ASSISTANT III (Cmpt Operator III)-9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
<b>Network Infrastructure Management Division ( 1.0007)</b>						
104	OSEC-DENRB-ITO2-38-2014	INFORMATION TECHNOLOGY OFFICER II- 22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
105	OSEC-DENRB-INFOSA2-111-2014	INFORMATION SYSTEMS ANALYST II -16	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
106	OSEC-DENRB-ADAS3-62-2004	ADMIN ASSIST III (Cmpt Operator III)-9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
107	OSEC-DENRB-ADAS3-133-2014	ADMIN ASSIST III (Cmpt Operator III)-9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
<b>Program Accounts Management Division (41.0000)</b>						
108	OSEC-DENRB-ADOF4-149-2014	ADMINISTRATIVE OFFICER IV-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
109	OSEC-DENRB-ADOF2-79-2014	ADMINISTRATIVE OFFICER II-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility

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110	OSEC-DENRB-ADA6-120-2004	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
<b>Project Preparation Division (46.0000)</b>						
111	OSEC-DENRB-DMO3-321-2014	DEVELOPMENT MANAGEMENT OFFICER III-18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
112	OSEC-DENRB-DMO3-325-2014	DEVELOPMENT MANAGEMENT OFFICER III-18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
113	OSEC-DENRB-DMO2-326-2014	DEVELOPMENT. MANAGEMENT OFFICER II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
114	OSEC-DENRB-DMO1-100-2014	DEVELOPMENT. MANAGEMENT OFFICER I-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
<b>Project Monitoring and Evaluation Division (47.000) A.02.d</b>						
115	OSEC-DENRB-PEO3-6-1998	PROJECT EVALUATION OFFICER III -18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
116	OSEC-DENRB-PEO2-4-1998	PROJECT EVALUATION OFFICER II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
117	OSEC-DENRB-PEO2-8-1998	PROJECT EVALUATION OFFICER II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
118	OSEC-DENRB-PEO2-9-1998	PROJECT EVALUATION OFFICER II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
119	OSEC-DENRB-PEO2-29-1998	PROJECT EVALUATION OFFICER II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
<b>Project Management Division (1.0008)</b>						
120	OSEC-DENRB-ADOF4-148-2014	ADMINISTRATIVE OFFICER IV (Procurement Officer II)-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
121	OSEC-DENRB-PEO2-30-1998	PROJECT EVALUATION OFFICER II-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
122	OSEC-DENRB-PEO1-1-1998	PROJECT EVALUATION OFFICER I -11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
123	OSEC-DENRB-PEO1-16-1998	PROJECT EVALUATION OFFICER I -11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
<b>OFFICE OF THE DIRECTOR (51.0000) FINANCE</b>						

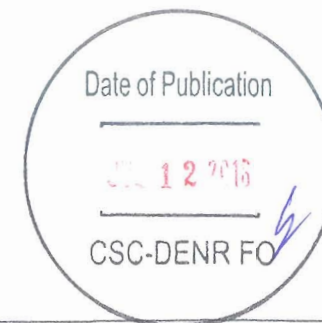


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	Unique Item No.	POSITION TITLE/SG	EDUCATION	EXPERIENCE	TRAINING	ELIGIBILITY
124	OSEC-DENRB-ADAS3-136-2014	ADMINISTRATIVE ASSISTANT III	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) Data Encoder MC II s.96CAT I First level eligibility
<b>BUDGET DIVISION ( 52.0000)</b>						
125	OSEC-DENRB-SADOF-10-2004	SUPERVISING ADMIN OFFICER -22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
126	OSEC-DENRB-ADOF5-35-2004	ADMINISTRATIVE OFFICER V-18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
127	OSEC-DENRB-ADOF5-37-2004	ADMINISTRATIVE OFFICER V-18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
128	OSEC-DENRB-ADOF5-40-2004	ADMINISTRATIVE OFFICER V-18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
129	OSEC-DENRB-ADOF4-119-2014	ADMINISTRATIVE OFFICER IV-15	Bachelor's degree relevant to the job	1 years of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
130	OSEC-DENRB-ADOF4-120-2014	ADMINISTRATIVE OFFICER IV-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
131	OSEC-DENRB-ADOF4-121-2014	ADMINISTRATIVE OFFICER IV-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
132	OSEC-DENRB-ADOF4-122-2014	ADMINISTRATIVE OFFICER IV-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
133	OSEC-DENRB-ADOF2-44-2004	ADMINISTRATIVE OFFICER II-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
134	OSEC-DENRB-ADOF2-49-2004	ADMINISTRATIVE OFFICER II-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
135	OSEC-DENRB-ADOF2-53-2004	ADMINISTRATIVE OFFICER II-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
136	OSEC-DENRB-ADAS2-110-2004	ADMINISTRATIVE ASSISTANT II-8	High School Graduate or Completion of relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
137	OSEC-DENRB-ADAS2-112-2004	ADMINISTRATIVE ASSISTANT II-8	High School Graduate or Completion of relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
<b>ACCOUNTING DIVISION ( 53.0000)</b>						
138	OSEC-DENRB-A3-105-2014	ACCOUNTANT III -19	Bachelor's degree in Commerce/Business Administration major in Accounting	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
139	OSEC-DENRB-A2-3-2004	ACCOUNTANT II -16	Bachelor's degree in Commerce/Business Administration major in Accounting	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
140	OSEC-DENRB-A2-48-1998	ACCOUNTANT II -16	Bachelor's degree in Commerce/Business Administration major in Accounting	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility

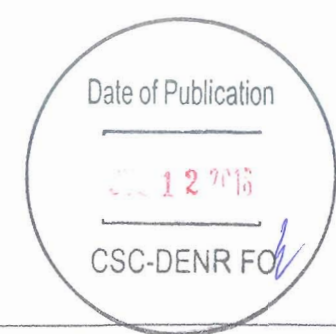
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141	OSEC-DENRB-A2-49-2014	ACCOUNTANT II -16	Bachelor's degree in Commerce/Business Administration major in Accounting	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
142	OSEC-DENRB-A2-70-1998	ACCOUNTANT II -16	Bachelor's degree in Commerce/Business Administration major in Accounting	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
143	OSEC-DENRB-A2-81-1998	ACCOUNTANT II -16	Bachelor's degree in Commerce/Business Administration major in Accounting	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
144	OSEC-DENRB-A1-18-1998	ACCOUNTANT I -12	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	Career Service ( Professional) Second level eligibility
145	OSEC-DENRB-ADAS3-64-2004	ADMINISTRATIVE ASSISTANT III -9	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) First level eligibility
146	OSEC-DENRB-ADAS3-68-2004	ADMINISTRATIVE ASSISTANT III -9	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
147	OSEC-DENRB-ADAS3-69-2004	ADMINISTRATIVE ASSISTANT III -9	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
148	OSEC-DENRB-ADAS3-70-2004	ADMINISTRATIVE ASSISTANT III -9	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
149	OSEC-DENRB-ADAS3-140-2014	ADMINISTRATIVE ASSISTANT III -9	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
150	OSEC-DENRB-ADAS2-89-2014	ADMINISTRATIVE ASSISTANT II -8	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
151	OSEC-DENRB-ADAS2-115-2004	ADMINISTRATIVE ASSISTANT II -8	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
152	OSEC-DENRB-ADAS2-116-2004	ADMINISTRATIVE ASSISTANT II -8	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
153	OSEC-DENRB-ADAS2-118-2004	ADMINISTRATIVE ASSISTANT II -8	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
154	OSEC-DENRB-ADAS2-119-2004	ADMINISTRATIVE ASSISTANT II -8	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
155	OSEC-DENRB-ADAS2-120-2004	ADMINISTRATIVE ASSISTANT II -8	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
	<b>MANAGEMENT DIVISION (54.0000)</b>					
156	OSEC-DENRB-\$ADOF-14-2004	SUPERVISING ADMINISTRATIVE OFFICER - 22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
157	OSEC-DENRB-ADOF4-75-2004	ADMINISTRATIVE OFFICER IV - 15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility

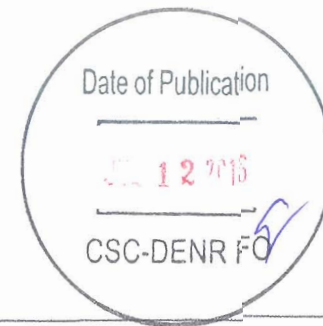


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	<b>OFFICE OF THE DIRECTOR (56.0000) HRDS</b>					
158	OSEC-DENRB-ADAS3-41-2014	ADMINISTRATIVE ASSISTANT III-9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) Data Encoder MC II s.96CAT I First level eligibility
	<b>Training and Development Division ( 57.0000)</b>					
159	OSEC-DENRB-SADOF-18-2004	SUPERVISING ADMIN OFFICER -22	Bachelor's degree relevant to the job	3 years of relevant experience	16 hrs of relevant training	Career Service ( Professional) Second level eligibility
160	OSEC-DENRB-ADOF4-81-2004	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
161	OSEC-DENRB-ADOF4-82-2004	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
162	OSEC-DENRB-ADOF4-85-2004	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
163	OSEC-DENRB-ADOF2-63-2004	ADMINISTRATIVE OFFICER II-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
164	OSEC-DENRB-ADOF2-68-2004	ADMINISTRATIVE OFFICER II-11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
165	OSEC-DENRB-ADAS2-92-2014	ADMINISTRATIVE ASSIST. II-8	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
166	OSEC-DENRB-ADA6-133-2004	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
167	OSEC-DENRB-ADA6-131-2004	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
168	OSEC-DENRB-ADA6-844-2014	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
169	OSEC-DENRB-ADA6-845-2014	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
170	OSEC-DENRB-ADA6-846-2014	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
	<b>Career Development Division ( 59.0000)</b>					
171	OSEC-DENRB-CADOF-18-2004	CHIEF ADMINISTRATIVE OFFICER -24	Master Degree	4 years in positions/involving management and supervision	24 hrs of training in management and supervision	Career Service ( Professional) Second level eligibility
172	OSEC-DENRB-ADOF4-79-2004	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility

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173	OSEC-DENRB-ADOF4-80-2004	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
174	OSEC-DENRB-ADOF4-83-2004	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
175	OSEC-DENRB-ADOF2-62-2004	ADMINISTRATIVE OFFICER II -11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
176	OSEC-DENRB-ADAS2-131-2004	ADMINISTRATIVE ASSISTANT II -8	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
177	OSEC-DENRB-ADAS2-132-2004	ADMINISTRATIVE ASSISTANT II -8	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
<b>Personnel Division (64.0000)</b>						
178	OSEC-DENRB-ADOF5-62-2004	ADMINISTRATIVE OFFICER V -18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
179	OSEC-DENRB-ADOF4-87-2004	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
180	OSEC-DENRB-ADOF4-133-2004	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
181	OSEC-DENRB-ADOF4-136-2014	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
182	OSEC-DENRB-ADOF4-137-2014	ADMINISTRATIVE OFFICER IV -15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
183	OSEC-DENRB-ADOF2-71-2004	ADMINISTRATIVE OFFICER II - 11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
184	OSEC-DENRB-ADOF2-73-2004	ADMINISTRATIVE OFFICER II - 11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
185	OSEC-DENRB-ADOF2-76-2014	ADMINISTRATIVE OFFICER II - 11	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
186	OSEC-DENRB-ADAS3-56-2004	ADMINISTRATIVE ASSISTANT III -9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
187	OSEC-DENRB-ADAS3-142-2014	ADMINISTRATIVE ASSISTANT III -9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
188	OSEC-DENRB-ADAS3-147-2014	ADMINISTRATIVE ASSISTANT III -9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
189	OSEC-DENRB-ADAS3-149-2014	ADMINISTRATIVE ASSISTANT III -9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility





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	<b>OFFICE OF THE DIRECTOR ( 62.0000) ADMIN</b>					
190	OSEC-DENRB-ADAS3-150-2014	ADMINISTRATIVE ASSISTANT III- 9	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
	<b>Records Management Division (65.0000)</b>					
191	OSEC-DENRB-ADOF5-64-2004	ADMINISTRATIVE OFFICER V- 18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
192	OSEC-DENRB-ADOF1-106-2004	ADMINISTRATIVE OFFICER I -10	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
	<b>GENERAL SERVICES DIVISION (66.0000)</b>					
193	OSEC-DENRB-ENG2-122-2014	ENGINEER II-16	Bachelor's degree in Engineering relevant to the job	1 year of relevant experience	4 hrs of relevant training	RA-1080
194	OSEC-DENRB-ENG2-185-1998	ENGINEER II -16	Bachelor's degree in Engineering relevant to the job	1 year of relevant experience	4 hrs of relevant training	RA-1080
195	OSEC-DENRB-ADOF4-144-2014	ADMINISTRATIVE OFFICER IV	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
196	OSEC-DENRB-ADOF3-38-2004	ADMINISTRATIVE OFFICER III -14 ( CASHIER II)	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
197	OSEC-DENRB-ADOF3-39-2014	ADMINISTRATIVE OFFICER III -14 ( CASHIER II)	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
198	OSEC-DENRB-ADOF3-40-2004	ADMINISTRATIVE OFFICER III -14 ( CASHIER II)	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
199	OSEC-DENRB-SADAS1-245-2004	SENIOR ADMINISTRATIVE ASST I ( RADIO COMM.)-13	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	3 years of relevant experience	16 hrs of relevant training	Career Service ( Sub-professional)Data Encoder MC II s.96CAT I First level eligibility
200	OSEC-DENRB-ADOF1-107-2004	ADMINISTRATIVE OFFICER I-10 (CASHIER I)	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
201	OSEC-DENRB-ADOF1-110-2004	ADMINISTRATIVE OFFICER I-10 (CASHIER I)	Bachelor's degree relevant to the job	None required	None required	Career Service ( Professional) Second level eligibility
202	OSEC-DENRB-ADAS2-140-2004	ADMINISTRATIVE ASSISTANT II -8	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
203	OSEC-DENRB-ADAS2-108-2004	ADMINISTRATIVE ASSISTANT II -8	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
204	OSEC-DENRB-ADA6-123-2004	ADMINISTRATIVE AIDE VI - 6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility



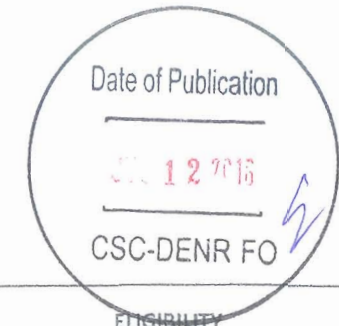
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205	OSEC-DENRB-ADA6-136-2004	ADMINISTRATIVE AIDE VI - 6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
206	OSEC-DENRB-ADA6-137-2004	ADMINISTRATIVE AIDE VI - 6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
207	OSEC-DENRB-ADA6-143-2004	ADMINISTRATIVE AIDE VI - 6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
208	OSEC-DENRB-ADA6-146-2004	ADMINISTRATIVE AIDE VI - 6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
209	OSEC-DENRB-ADA6-147-2004	ADMINISTRATIVE AIDE VI - 6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
210	OSEC-DENRB-ADA6-151-2004	ADMINISTRATIVE AIDE VI - 6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
211	OSEC-DENRB-ADA5-39-2004	ADMINISTRATIVE AIDE V - 5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
212	OSEC-DENRB-ADA5-840-2014	ADMINISTRATIVE AIDE V - 5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
<b>PROPERTY &amp; SUPPLY MGT DIV (1.0009)</b>						
213	OSEC-DENRB-ADOF5-66-2004	ADMINISTRATIVE OFFICER V-18	Bachelor's degree relevant to the job	2 years of relevant experience	8 hrs of relevant training	Career Service ( Professional) Second level eligibility
214	OSEC-DENRB-ADOF4-142-2014	ADMINISTRATIVE OFFICER IV-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
215	OSEC-DENRB-ADOF4-155-2014	ADMINISTRATIVE OFFICER IV-15	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
216	OSEC-DENRB-ADOF3-40-2014	ADMINISTRATIVE OFFICER III-14	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
217	OSEC-DENRB-ADOF2-74-2004	ADMINISTRATIVE OFFICER III-14	Bachelor's degree relevant to the job	1 year of relevant experience	4 hrs of relevant training	Career Service ( Professional) Second level eligibility
218	OSEC-DENRB-ADA6-125-2004	ADMINISTRATIVE AIDE VI -6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
219	OSEC-DENRB-ADA6-127-2004	ADMINISTRATIVE AIDE VI -6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
220	OSEC-DENRB-ADA6-141-2004	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
221	OSEC-DENRB-ADA6-152-2004	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility



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222	OSEC-DENRB-ADA6-841-2014	ADMINISTRATIVE AIDE VI-6	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
223	OSEC-DENRB-ADA5-830-2014	ADMINISTRATIVE AIDE V-5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
224	OSEC-DENRB-ADA5-831-2014	ADMINISTRATIVE AIDE V-5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
225	OSEC-DENRB-ADA5-832-2014	ADMINISTRATIVE AIDE V-5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
226	OSEC-DENRB-ADA5-833-2014	ADMINISTRATIVE AIDE V-5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
227	OSEC-DENRB-ADA5-834-2014	ADMINISTRATIVE AIDE V-5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
228	OSEC-DENRB-ADA5-835-2014	ADMINISTRATIVE AIDE V-5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility
229	OSEC-DENRB-ADA5-836-2014	ADMINISTRATIVE AIDE V-5	Completion of two-year studies in college or High school graduate with relevant vocational/trade course	1 year of relevant experience	4 hrs of relevant training	Career Service ( Sub-professional) MC II s.96CAT I First level eligibility