



A. TOTAL								P	45,219.90
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)								P	4,521.99
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)								P	-
D. GRAND TOTAL (A + B + C)								P	49,741.89
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:									
F. MONTHLY CASH REQUIREMENTS								P	-
G.1 Available at Procurement Service Stores			9,271.72		12,484.07		12,864.09		10,600.02
G.2 Other Items not available at PS but regularly purchased from other sources			-		-		-		-
TOTAL MONTHLY CASH REQUIREMENTS			9,271.72		12,484.07		12,864.09		10,600.02
								P	45,219.90

**Agency must put the monthly requirement for air tickets both local and international.*

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included in or is within our approved budget for the year.

Prepared by:  Stephanie T. Socion
 Procurement/Supplier Officer

Certified Funds Available: _____ Certified Appropriate Funds Available: _____ Approved by:  Merlene B. Aronka
 Accountant / Local Budget Officer Head of Office/ Agency

Date Prepared: _____