

FOI FORM
FREEDOM OF INFORMATION
(Request Form)

EDATS NO: _____
 RELEASING TIME/DATE: _____
 ACTION OFFICER: _____

THE PENR OFFICER
 Provincial Environment and Natural Resources Office
 Brgy. Lanot, Roxas City

Sir:

For whatever legal purpose it may serve and upon payment of the require fees, may I respectfully request the following:

- Certified True Copy Machine Copy
 1. Technical Description
 2. Cadastral Map
 3. Supporting Documents (PLA, Affidavit, Proof of Ownership, et al.)
 4. Others : _____
- Certification
 1. Survey Claimant, Area, Status of Cadastral Lot
 2. Cadastral Cost
 3. Other : _____

| REQUIREMENTS AS PER DENR AO 972 | |
|---------------------------------|-----------------------------|
| 1. | This request _____ |
| 2. | SPA for replacement ____ |
| 3. | Valid I.D., any of the ff : |
| a. | GSIS ECard |
| b. | SSS ID |
| c. | Senior Citizen's ID |
| d. | IBP ID |
| e. | Company IF |
| f. | Passport |
| g. | Driver's License |
| h. | Voter's ID |
| i. | Postal ID |
| j. | Brgy. Capt.'s Certification |


LOT NUMBER and SURVEY NUMBER : _____
 LOCATION OF PROPERTY : _____
 PURPOSE OF THE REQUEST : _____

Hoping this request will be acted upon with dispatch.

ID No. _____

| | | | |
|---|------------|-------------------|-----------|
| NAME OF THE REQUESTING PARTY : _____ | | | |
| <input type="radio"/> DENR EMPLOYEE | FIRST NAME | M.I. | LAST NAME |
| <input type="radio"/> NOT A DENR EMPLOYEE | | | |
| ADDRESS : _____ | | | |
| | BARANGAY | CITY/MUNICIPALITY | PROVINCE |
| GENDER | | | |
| <input type="radio"/> Male | | | |
| <input type="radio"/> Female | | | |
| AGE : _____ | | SIGNATURE _____ | |
| CONTACT NO. : _____ | | | |

| | | |
|--|---|---|
| Decision Maker <input type="radio"/> Approved <input type="radio"/> Disapproved _____ Signature/Date | Reason/s for Disapproval _____ _____ | Payment Amount: O.R. No: Date : |
|--|---|---|

| | | | |
|---|-----------------------|-----------------------|-----------------|
|  <p style="font-size: small;">Republic of the Philippines Department of Environment and Natural Resources PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE Brgy. Lanot, Roxas City</p> | Releasing Date: _____ | Action Officer: _____ | EDATS NO: _____ |
|---|-----------------------|-----------------------|-----------------|