

**CHECKLIST OF REQUIREMENTS FOR  
RESIDENTIAL FREE PATENT**

RFPA No.: \_\_\_\_\_  
 Applicant: \_\_\_\_\_  
 Location: \_\_\_\_\_  
 Area: \_\_\_\_\_

	<b>CHECKLIST</b>	<b>COMPLIANCE</b>	<b>DATE</b>	<b>REMARKS</b>
1	Application Form with complete attachments			
2	Application Fee: (O.R. No.) Php 50.00			
3	Documentary Stamp			
4	Tax Declaration			
5	RTC/LRA Certification			
6	Picture of the House			
7	CENRO's Certification that the land applied for is classified as A and D Agricultural Land			
8	LGU Certification that the land applied for is not needed for public use or purpose			
9	LGU Zoning Ordinance showing that the land subject of the application is zoned as residential area			
10	Notice of Application for Residential Free Patent			
11	Certificate of Posting of Notice of Application			
12	Investigation and Ocular Inspection Report			
13	ORDER: Issuance of Residential Free Patent			
14	Accomplished Judicial Form			
15	Transmittal Letter to PENRO			
16	OTHER ATTACHMENTS:			

**RESIDENTIAL FREE PATENT APPLICATION EVALUATION AND APPROVAL SHEET**