

**CHECKLIST OF DOCUMENTS FOR REQUEST FOR ISSUANCE OF SCHOOL SITE
SPECIAL PATENT**

Subject: _____
 Applicant: _____
 Lot No. _____
 Area: _____
 Location: _____

	CHECKLIST	COMPLIANCE	DATE	REMARKS
1	Request Form;			
2	Historical Background of possession or occupation;			
3	Recent photographs showing the panoramic view of the area as well as adjacent areas, vicinity improvements introduced, buildings, landmarks, identifying features, settlements, if any, etc;			
4	Court/LRA certification of no pending land registration case;			
5	Notice of request;			
3	Certificate of Posting;			
4	Ocular Investigation Report;			
5	Cadastral Map or Survey Plan;			
6	Technical Description;			
7	Transmittal from CENRO to PENRO			
8	Judicial Form			
9	Order of Issuance of Special Patent			
	OTHER ATTACHMENTS:			

RESIDENTIAL FREE PATENT APPLICATION EVALUATION AND APPROVAL SHEET