



Republic of the Philippines  
**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
**OFFICE OF THE REGIONAL EXECUTIVE DIRECTOR**

Region VI, Iloilo City  
Pepita Aquino Street, Port Area, 5000 Iloilo City  
Telefax No. (033) 503-3910 \*email [ad-r6@denr.gov.ph](mailto:ad-r6@denr.gov.ph)



January 5, 2022

**SPECIAL ORDER**

No. 2022- 021

**SUBJECT: CREATION OF REVIEW COMMITTEE FOR STATEMENT OF ASSETS  
LIABILITIES AND NETWORTH (SALN)**

In the interest of the service and pursuant to Republic Act No. 6713, otherwise known as the *Code of Conduct and Ethical Standards for Public Officials and Employees*, a Review Committee for SALN is hereby created and shall be directed to perform the following duties as follows:

POSITION	RESPONSIBLE PERSON/ OFFICE-IN-CHARGE	TASK
Chairperson:	ARD for Management Services	1. Shall stand as the Head of the Review Committee. 2. Shall issue the Certification of the conduct of review committee meeting.
Vice-Chairperson:	Chief, Administrative Division	1. Shall subscribe/administer the filed SALNs of all region-based officials and employees.
Members :	Chief, Legal Division	1. Shall subscribe/administer the Certification of faithful reproduction of original copies (for soft copy).
	<b>Atty. Anna Jade L. Granada</b> Attorney II, Legal Division	1. Shall ensure the legal completeness of the Region's submission. 2. Shall prepare the Show Cause Order to personnel for non-compliance.
	Chief, Personnel Section	1. Shall review the completeness of the submission.
	Personnel Section	1. Shall review/check, consolidate and scan the filed SALN. 2. Shall prepare the alpha list of all region-based filers and non-filers. 3. Shall prepare the Certification of faithful reproduction original copies (for soft copy). 4. Shall consolidate the fully accomplished SALNs with complete attachments of field offices for submission to the Office of the Ombudsman, CSC and DENR Central Office.

**PENRO Level:**

POSITION	RESPONSIBLE PERSON/ OFFICE-IN-CHARGE	TASK
Chairperson:	PENRO Officer	1. Shall stand as the Head of the Review Committee.

		2. Shall issue the Certification of the conduct of review committee meeting.
Vice-Chairperson:	Chief Administrative Officer	1. Shall subscribe/administer the filed SALNs of all region-based officials and employees.
Members :	PENRO Designated HRMOs	1. Shall review/check, consolidate and scan the filed SALN of respective offices. 2. Shall prepare the alpha list of PENRO and CENRO filers and non-filers. 3. Shall prepare the Certification of faithful reproduction original copies (for soft copy). 4. Shall consolidate the fully accomplished SALNs of PENR and CENR Office/s with complete attachments of field offices for submission to the Regional Office.
	CENRO Acting HRMOs	1. Shall review/check, consolidate and endorse the SALNs of all CENRO employees (hard copies) to PENR Office for signature of CAO and scanning.

Upon receipt of this Order, the following personnel shall be responsible to perform their respective tasks to ensure the completeness, use of proper forms and ensure timeliness of the submission of the said document.

This Order shall take effect immediately.

  
**LIVINO B. DURAN**  
 Regional Executive Director



Republic of the Philippines  
**DEPARTMENT OF ENVIRONMENT AND NATURAL RESOURCES**  
**OFFICE OF THE REGIONAL EXECUTIVE DIRECTOR**

Region VI, Iloilo City  
Pepita Aquino Street, Port Area, 5000 Iloilo City  
Telefax No. (033) 503-3910 \*email [ad-r6@denr.gov.ph](mailto:ad-r6@denr.gov.ph)



03 JAN 2021

**SPECIAL ORDER**  
No. 2021- 079

**SUBJECT: CREATION OF REVIEW COMMITTEE FOR STATEMENT OF ASSETS  
LIABILITIES AND NETWORTH (SALN)**

In the interest of the service and pursuant to Republic Act No. 6713, otherwise known as the *Code of Conduct and Ethical Standards for Public Officials and Employees*, a Review Committee for SALN is hereby created and shall be directed to perform the following duties as follows:

POSITION	RESPONSIBLE PERSON/ OFFICE-IN-CHARGE	TASK
Chairperson:	<b>Raul L. Lorilla</b> ARD for Management Services	1. Shall stand as the Head of the Review Committee. 2. Shall issue the Certification of the conduct of review committee meeting.
Vice-Chairperson:	<b>Ernest C. Fedriso</b> Chief, Administrative Division	1. Shall subscribe/administer the filed SALNs of all region-based officials and employees.
Members :	<b>Atty. Noel C. Empleo</b> Chief, Legal Division	1. Shall subscribe/administer the Certification of faithful reproduction of original copies (for soft copy).
	<b>Atty. Anna Jade L. Granada</b> Attorney II, Legal Division	1. Shall ensure the legal completeness of the Region's submission. 2. Shall prepare the Show Cause Order to personnel for non-compliance.
	<b>Dorothy C. Alcon</b> Chief, Personnel Section	1. Shall review the completeness of the submission.
	<b>Phoebe R. Badoy</b> AO I, Personnel Section Person-In-Charge of SALN	1. Shall review/check, consolidate and scan the filed SALN. 2. Shall prepare the alpha list of all region-based filers and non-filers. 3. Shall prepare the Certification of faithful reproduction original copies (for soft copy). 4. Shall consolidate the fully accomplished SALNs with complete attachments of field offices for submission to the Office of the Ombudsman, CSC and DENR Central Office.

**PENRO Level:**

POSITION	RESPONSIBLE PERSON/ OFFICE-IN-CHARGE	TASK
Chairperson:	PENRO Officer	<ol style="list-style-type: none"> <li>1. Shall stand as the Head of the Review Committee.</li> <li>2. Shall issue the Certification of the conduct of review committee meeting.</li> </ol>
Vice-Chairperson:	Chief Administrative Officer	<ol style="list-style-type: none"> <li>1. Shall subscribe/administer the filed SALN's of all region-based officials and employees.</li> </ol>
Members :	PENRO Designated HRMOs	<ol style="list-style-type: none"> <li>1. Shall review/check, consolidate and scan the filed SALN of respective offices.</li> <li>2. Shall prepare the alpha list of PENRO and CENRO filers and non-filers.</li> <li>3. Shall prepare the Certification of faithful reproduction original copies (for soft copy).</li> <li>4. Shall consolidate the fully accomplished SALNs of PENR and CENR Office/s with complete attachments of field offices for submission to the Regional Office.</li> </ol>
	CENRO Acting HRMOs	<ol style="list-style-type: none"> <li>1. Shall review/check, consolidate and endorse the SALNs of all CENRO employees (hard copies) to PENR Office for signature of CAO and scanning.</li> </ol>

Upon receipt of this Order, the following personnel shall be responsible to perform their respective tasks to ensure the completeness, use of proper forms and ensure timeliness of the submission of the said document.

This Order shall take effect immediately.

  
**FRANCISCO E. MILLA, JR., CESO III**  
 Regional Executive Director



Republic of the Philippines  
Department of Environment and Natural Resources  
**OFFICE OF THE REGIONAL EXECUTIVE DIRECTOR**  
Region VI, Western Visayas

September 25, 2018

**SPECIAL ORDER**

No. 2018 - 316

**SUBJECT: FOCAL PERSONS FOR THE REVIEW AND UPDATED COMPLIANCE OF FILLING OUT AND FILING OF REVISED 2015 STATEMENT OF ASSETS, LIABILITIES AND NET WORTH (SALN) FORM AS OF DECEMBER 31, 2018**

In the interest of the service and Pursuant to Republic Act No. 6713, otherwise known as the *Code of Conduct and Ethical Standards for Public Officials and Employees*, taken together with the 1987 Constitution and based on Office of the Ombudsman Memorandum Circular No. 2, Series of 2017, as promulgated in the Civil Service Commission Resolution No. 1500088 dated 23 January 2015, adopting the additional guidelines on the submission of SALN and disclosure of business interests and financial connections for year 2018 onwards, the following personnel are hereby designated as Focal Persons and shall be directed to perform the following duties:

OFFICE	RESPONSIBLE PERSON/ OFFICE-IN-CHARGE	TASK
Regional Office	Chief, Administrative Officer	1. Shall subscribe/administer the filed SALNs of all region-based officials and employees. 2. Shall subscribe/administer the Certification of faithful reproduction of original copies (for soft copy).
	Person-In-Charge of SALN (Personnel Section)	1. Shall review/check, consolidate and scan the filed SALN. 2. Shall prepare the alpha list of all region-based filers and non-filers. 3. Shall prepare the Certification of faithful reproduction of original copies (for soft copy). 4. Shall consolidate the fully accomplished SALNs with complete attachments of field offices for submission to the Office of the Ombudsman, CSC, and DENR Central Office.
PENRO Aklan PENRO Antique PENRO Capiz PENRO Iloilo PENRO Guimaras PENRO Negros Occidental	Chief, Administrative Officer	1. Shall subscribe/administer the filed SALNs of the officials and employees of respective field offices. 2. Shall subscribe/administer the Certification of faithful reproduction of original copies (for soft copy).
	PENRO Designated HRMOs	1. Shall review/check, consolidate and scan the filed SALNs of respective field offices. 2. Shall prepare the alpha list of all PENRO and CENRO filers and non-filers. 3. Shall prepare the Certification of

		faithful reproduction of original copies (for soft copy). 4. Shall consolidate the fully accomplished SALNs of PENR and CENR Office/s with complete attachments for submission to the Regional Office.
CENRO Boracay CENRO Belison CENRO Culasi CENRO Mambusao CENRO Barotac Nuevo CENRO Guimbal CENRO Sara CENRO Bago CENRO Cadiz CENRO Kabankalan	CENRO Acting HRMOs	1. Shall review/check, consolidate and endorse the SALNs of all CENRO employees (hard copies) to PENR Office for signature of CAO and scanning.

Upon the receipt of this Order, the following personnel shall be responsible to perform their respective tasks to ensure the completeness, use of proper form and timeliness of submission of the said document.

This Order shall take effect immediately.

  
**JIM O. SAMPULNA, CESO III**  
 Regional Executive Director