



Republic of the Philippines  
**Department of Environment and Natural Resources**  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Brgy. Lanot, Roxas City, Province of Capiz  
Tel. No. (036)6216-069, (036) 6215-240, Fax No. (036) 6216-069

September 23, 2019

**MEMORANDUM**

FOR : The Regional Director  
DENR, Region 6, Iloilo City

ATTN :: The Chief Administrative Division

FROM : The PENR Officer  
DENR-PENRO Capiz

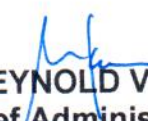
SUBJECT : **SUBMISSION OF ANNUAL PROCUREMENT PLAN  
FOR FY 2020.**



Respectfully submitting herewith the Annual Procurement Plan for FY 2020 for  
PENRO Capiz,

For information and record.

**For & in the absence of the PENR Officer:**

  
**REYNOLD V. ESCOBAR**  
Chief Administrative Officer  
(Office-In-Charge)



PNRO Capiz Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMC/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Program Activity/Project) As per schedule in PPMIP
				Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010-00	Training Expenses	PENRO Capiz	Small /value Procurement	N/A	N/A	N/A	N/A	GAA	756,000.00	756,000.00		As per schedule in PPMIP
50203010-02	Office Supplies	PENRO Capiz	Competitive Bidding	Feb. 2020 and July 2020	Feb. 2020 and March August 2020	March 2020 and August 2020	March 2020 and August 2020	GAA	2,292,410.75	2,292,410.75		
50203010-01	CT-Office Supplies	PENRO Capiz	Competitive Bidding	Feb. 2020 and July 2020	Feb. 2020 and March August 2020	March 2020 and August 2020	March 2020 and August 2020	GAA	307,692.00	307,692.00		
50203020-00	Accountable Forms	PENRO Capiz	Agency /to-Agency	N/A	N/A	February 2020	February 2020	GAA	44,925.00	44,925.00		
50203990-00	Other Supplies and Materials	PENRO Capiz	Competitive Bidding	Feb. 2020 and July 2020	Feb. 2020 and March August 2020	March 2020 and August 2020	March 2020 and August 2020	GAA	308,956.50	308,956.50		
50203090-00	Fuel Oil and Lubricants	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	2,116,920.00	2,116,920.00		
50203210-03	Information and Communications Technology Equipment (Semi-expendable)	PENRO Capiz	Competitive Bidding	Feb. 2020 and July 2020	Feb. 2020 and July 2020	February 2020 and August 2020	February 2020 and August 2020	GAA	202,500.00	202,500.00		
50203210-02	Office Equipment (Semi-expendable)	PENRO Capiz	Competitive Bidding	Feb. 2020 and July 2020	Feb. 2020 and July 2020	February 2020 and August 2020	February 2020 and August 2020	GAA	-	-		
50203210-07	Communications Equipment (Semi-expendable)	PENRO Capiz	Competitive Bidding	Feb. 2020 and July 2020	Feb. 2020 and July 2020	February 2020 and August 2020	February 2020 and August 2020	GAA	-	-		
50203220-01	Furniture and Fixtures (Semi-expendable)	PENRO Capiz	Competitive Bidding	Feb. 2020 and July 2020	Feb. 2020 and July 2020	February 2020 and August 2020	February 2020 and August 2020	GAA	-	-		
50204010-00	Water	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	222,718.00	222,718.00		
50204020-00	Electricity	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	1,264,578.00	1,264,578.00		
50205010-00	Postage and Courier Services	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	74,117.00	74,117.00		
50205020-01	Telephone - Mobile	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	9,000.00	9,000.00		
50205020-02	Telephone - Landline	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	13,105.20	13,105.20		
50205030-00	Internet Subscription	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	120,000.00	120,000.00		
50205040-00	Cable/Satellite	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	10,260.00	10,260.00		
50211020-00	Auditing Services	PENRO Capiz	Small /value Procurement	N/A	N/A	N/A	N/A	GAA	-	-		
50211990-00	Other Professional Services	PENRO Capiz	Direct Contracting	February 2020	February 2020	February 2020	February 2020	GAA	7,859,712.00	7,859,712.00		
50213050-02	Repairs and maintenance of Office Equipment (Semi-expendable)	PENRO Capiz	Small /value Procurement	N/A	N/A	N/A	N/A	GAA	120,000.00	120,000.00		As per schedule in PPMIP
50213050-03	Repair and maintenance of ICT equipment (Semi-expendable)	PENRO Capiz	Small /value Procurement	N/A	N/A	N/A	N/A	GAA	40,000.00	40,000.00		As per schedule in PPMIP
50213060-01	Repair and maintenance of motor vehicles	PENRO Capiz	Small /value Procurement	N/A	N/A	N/A	N/A	GAA	180,000.00	180,000.00		As per schedule in PPMIP
50216000-00	Labor and Wages	PENRO Capiz	Small /value Procurement	N/A	N/A	N/A	N/A	GAA	150,000.00	150,000.00		As per schedule in PPMIP
50299010-00	Advertising Expenses	PENRO Capiz	Small /value Procurement	N/A	N/A	N/A	N/A	GAA	110,000.00	110,000.00		As per schedule in PPMIP
50299070-99	Other Subscription Expenses	PENRO Capiz	Direct Contracting	N/A	N/A	February 2020	February 2020	GAA	5,000.00	5,000.00		As per schedule in PPMIP
50299990-00	Other Maintenance and Operating Expenses	PENRO Capiz	Small /value Procurement	N/A	N/A	N/A	N/A	GAA	200,000.00	200,000.00		As per schedule in PPMIP



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				Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total	MODE		CO
50600000-00	Land Improvement	PEN-RO Capuz	Community Participation	N/A	N/A	February 2020	February 2020	GAA	90,834,028.00		90,834,028.00	As per schedule in P/MP
50604050-03	Information and Communication Technology Equipment	PEN-RO Capuz	Competitive Bidding	February 2020	February 2020	March 2020	March 2020	GAA	542,000.00		542,000.00	As per schedule in P/MP
50299990-00	Buildings and Other Structures	PEN-RO Capuz	Competitive Bidding	February 2020	February 2020	March 2020	March 2020	GAA	1,200,000.00		1,200,000.00	
50604060-01	Tangible Assets Outlay	PEN-RO Capuz	Competitive Bidding	February 2020	February 2020	March 2020	March 2020	GAA	200,000.00		200,000.00	
50604060-00	Transportation and Equipment Outlay	PEN-RO Capuz	Competitive Bidding	February 2020	February 2020	March 2020	March 2020	GAA	220,000.00		220,000.00	
<b>TOTAL</b>									<b>109,403,922.45</b>	<b>13,407,894.45</b>	<b>92,936,028.00</b>	
<b>BUDGET</b>												

Prepared by

  
**EDNA A. ESCOBAR**  
 Administrative Officer I/Supply Officer I

Certified Appropriate Funds Available

  
**JOY E. B. BENCUCULLO**  
 Budget Officer II

Reviewed by:

  
**REYNOLDO ESCOBAR**  
 Chief Management Services Division

Approved by:

  
**RUEL L. DE LOS REYES**  
 PNRO Officer