



Republic of the Philippines  
Department of Environment and Natural Resources  
**PROVINCIAL ENVIRONMENT AND NATURAL RESOURCES OFFICE**  
Cor. Abad Santos-Porras Sts., Brgy 39, Bacolod City

September 5, 2019

**MEMORANDUM**

FOR : The Regional Executive Director  
DENR Region VI, Iloilo City  
*Attention: The Chief, Procurement Section*

FROM : The PENR Officer  
Province of Negros Occidental

SUBJECT : **SUBMISSION OF ANNUAL PROCUREMENT PLAN FOR FY 2020  
AND APP FOR COMMON USE SUPPLIES AND EQUIPMENT  
(APP-CSE)**

Respectfully submitting to your level the Annual Procurement Plan (APP) and Annual Procurement Plan for Common Use Supplies and Equipment (APP-CSE) of PENRO Negros Occidental for Fiscal Year (FY 2020).

For information and record.

  
**EDGARDO M. ROSTATA**

**PENRO NECROS Occidental Annual Procurement Plan for FY 2020**

Procurement Program/Project	Mode of Procurement	Schedule for Each Procurement Activity				Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
		Advertisement t/Posting IB/BEI	Submission/O pening of Bids	Notice of Award	Contract Signing	Total	MOE	CO	
Training Expenses	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	1,400,000	1,400,000		
ICT Office Supplies	NP-53.9 - Small Value Procurement	10/21/2019	10/11/2019	1/6/2020	1/7/2020	480,000	480,000		
Office Supplies	Competitive Bidding	10/21/2019	10/11/2019	1/6/2020	1/7/2020	2,975,000	2,975,000		
Accountable Form	NP-53.9 - Small Value Procurement	10/21/2019	10/11/2019	1/6/2020	1/7/2020	400,000	400,000		
Fuel, Oil and Lubricants (4 quarters)	NP-53.9 - Small Value Procurement	10/21/2019	10/11/2019	1/6/2020	1/7/2020	400,000	400,000		
Water Expenses	Direct Contracting	Fixed	Fixed	Fixed	Fixed	3,950,000	3,950,000		
Electricity Expenses	Direct Contracting	Fixed	Fixed	Fixed	Fixed	911,000	911,000		
Postage and Courier Services	Direct Contracting	Fixed	Fixed	Fixed	Fixed	3,200,000	3,200,000		
Mobile	NP-53.9 - Small Value Procurement	Fixed	Fixed	Fixed	Fixed	722,000	722,000		
Landline	Direct Contracting	Fixed	Fixed	Fixed	Fixed	761,000	761,000		
Internet Subscription	Direct Contracting	Fixed	Fixed	Fixed	Fixed	735,000	735,000		
Cable, Satellite, Telegraph and Radio Expenses	Direct Contracting	Fixed	Fixed	Fixed	Fixed	110,000	110,000		
Other Professional Services (PFRMO & 3 CNROs)	NP-53.9 - Small Value Procurement	N/A	N/A	1/6/2020	1/6/2020	14,947,000	14,947,000		
Security Services	NP-53.9 - Small Value Procurement	N/A	N/A	1/6/2020	1/6/2020	575,000	575,000		
Other General Services	NP-53.9 - Small Value Procurement	N/A	N/A	1/6/2020	1/6/2020	884,000	884,000		
Supplies/Maintenance - Refrigeration	NP-53.9 - Small Value Procurement	N/A	N/A	1/6/2020	1/6/2020	1,200,000	1,200,000		
Supplies/Maintenance - Other Structures	NP-53.9 - Small Value Procurement	N/A	N/A	1/6/2020	1/6/2020	1,500,000	1,500,000		
Supplies/Maintenance - Office Equipment	NP-53.9 - Small Value Procurement	N/A	N/A	1/6/2020	1/6/2020	1,200,000	1,200,000		
Supplies/Maintenance - Motor Vehicle	NP-53.9 - Small Value Procurement	N/A	N/A	1/6/2020	1/6/2020	200,000	200,000		
Supplies/Maintenance - Motor Vehicle	NP-53.9 - Small Value Procurement	N/A	N/A	1/6/2020	1/6/2020	72,000	72,000		
Advertising Expenses	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	95,000	95,000		
Printing and Publication	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	400,000	400,000		
Transportation and Delivery	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	450,000	450,000		
Recreation Products	COMMUNITY PARTICIPATION	N/A	N/A	January 2020	January 2020	450,000	450,000		
Other Structures	COMMUNITY PARTICIPATION	N/A	N/A	January 2020	January 2020	65,175,000	65,175,000		
Information & Communication Technology Equipment	Competitive Bidding	N/A	N/A	N/A	N/A	9,295,000	9,295,000		
Industrial and Scientific Equipment	NP-53.9 - Small Value Procurement	10/21/2019	10/11/2019	1/6/2020	1/7/2020	1,480,000	1,480,000		
Communication Equipment	NP-53.9 - Small Value Procurement	10/21/2019	10/11/2019	1/6/2020	1/7/2020	880,000	880,000		
Motor Vehicle	NP-53.9 - Small Value Procurement	10/21/2019	10/11/2019	1/6/2020	1/7/2020	50,000	50,000		
Computer Software	NP-53.9 - Small Value Procurement	10/21/2019	10/11/2019	1/6/2020	1/7/2020	660,000	660,000		
Grand Total	GRAND TOTAL					115,689,000	37,995,000	77,726,000	

*[Signature]*  
**GLADYS G. OLIVEROS**  
 Administrative Officer / Supply Officer

*[Signature]*  
**NORIEL R. AREVALO**  
 Admin. Officer / Budget Officer

*[Signature]*  
**ROSEPRIO L. ROSTATA**  
 Purchasing Officer III

*[Signature]*  
**MANAD T. GANDAROSA, JR.**  
 Chief Management Services Division

*[Signature]*  
**EDGARDORA ROSTATA**  
 PEIR Officer

Noted by: \_\_\_\_\_  
 Approved by: \_\_\_\_\_